

**CHAPEL HILL MARTIAL ARTS**  
**7405 Rex Road, Suite 207 • Chapel Hill, NC • 27516 • (919) 942-3655**  
**2017-2018 Registration Form**

**STUDENT INFORMATION**

STUDENT NAME (1)	SEX	AGE	____/____/____ DATE OF BIRTH	STUDENT'S GOALS
SCHOOL ATTENDING	CLASS NAME	CLASS DAYS	TIMES	MEDICAL CONDITIONS (IF ANY)

STUDENT NAME (2)	SEX	AGE	____/____/____ DATE OF BIRTH	STUDENT'S GOALS
SCHOOL ATTENDING	CLASS NAME	CLASS DAYS	TIMES	MEDICAL CONDITIONS (IF ANY)

**[ ] Please check here if you are a returning member & the information in the box below has not changed. You may skip to the Waiver.**

**PARENT/RESPONSIBLE PARTY INFORMATION**

STREET	CITY	ZIP	HOW YOU HEARD ABOUT US
PARENT/GUARDIAN NAME	HOME PHONE	WORK/CELL PHONE	
PARENT/GUARDIAN NAME	HOME PHONE	WORK/CELL PHONE	
EMAIL ADDRESS	<input type="checkbox"/> E-Mail <input type="checkbox"/> Mail <input type="checkbox"/> Phone Preferred Means of Communication		

**ACKNOWLEDGEMENT OF RISK, WAIVER OF LIABILITY, MEDICAL RELEASE**  
**Please read before signing below**

As legal guardian of \_\_\_\_\_, I recognize that potentially severe injuries, including but not limited to permanent paralysis or death can occur in any activity involving contact sports, height or motion, including but not limited to use of all Olympic events (vault, bars, balance beam, floor exercise, and trampoline), plus other various training devices including the tumble track, training mats, training pits, and climbing rope.

In consideration for allowing my child to use these facilities, I hereby forever release CHGym LLC., dba Chapel Hill Gymnastics, or dba Chapel Hill Martial Arts, its owners, employees, teachers, coaches, volunteers, and all others associated with the corporation from all liability for any and all damages and injuries suffered by my child while participating in the programs of Chapel Hill Gymnastics or Chapel Hill Martial Arts, including transportation to and from activities, and I do further expressly covenant and agree not to sue any of the above for any such injury or alleged liability.

I acknowledge that gymnastics and karate are strenuous, physical sports, and I certify that my child is in good health and physical condition and is fully able to participate in the programs of Chapel Hill Gymnastics and Chapel Hill Martial Arts, and will maintain that physical condition so long as he/she participates in the programs.

Should my child become ill or injured while participating in an authorized gymnastics or karate activity and I and/or my child's guardian(s) are not available, I hereby grant any administrative director, staff person, agent or employee of Chapel Hill Gymnastics or Chapel Hill Martial Arts the authority to obtain the emergency medical attention they deem necessary. As legal guardian of the aforementioned person, I hereby agree to individually provide for all possible future medical expenses which may be incurred by my child as a result of any injury sustained in training or performance for Chapel Hill Gymnastics or Chapel Hill Martial Arts. I have read and understand this acknowledgement of risk and waiver of liability and I voluntarily affix my name in agreement.

I further agree to abide, and to see that my child abides by all rules, regulations, and policies of Chapel Hill Gymnastics and Chapel Hill Martial Arts. I have read, fully understand and will voluntarily sign the Acknowledgement of Risk, Waiver of Liability and Medical Release as stated above.

Parent or Legal Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Chapel Hill Gymnastics and Chapel Hill Martial Arts  
Policies and Procedures 2017-2018**

**Registration:** A non-refundable membership fee of \$35 per student is required yearly. A non-refundable membership fee of \$15 is required for each *new* student enrolling for the Summer Flex and Fun term. The membership is valid until August 12, 2018.

**Terms and Priority Deadlines:** The 2017-2018 school year is divided into 6 terms of enrollment. Beginning with Term 2, the Priority Deadline is the date by which payment must be made by current students to guarantee their class spot for upcoming terms. *After the Priority Deadline, any unpaid spots will be open to any new or transferring student.* New students may enroll in a class with availability at any time, and tuition will be prorated. Skill and age eligibility requirements apply.

**Summer Flex and Fun:** The Summer Flex and Fun term offers flexible enrollment options so that parents may select classes that fit their vacation plans. Tuition is due in full at the time of registration. Additional classes may be added at a later date.

**Payment of Fees:**

Automatic Payment by Debit or Credit Card Charge: After initial registration, tuition will be charged to your debit or credit card on the Priority Deadline prior to each term, and your child will be guaranteed their current spot in class.

Payment in Person: After initial registration, payment is due by check, credit card or cash by the Priority Deadline to guarantee the current spot in class for the upcoming term.

**Returned Checks:** A fee of \$25.00 will be charged for any checks returned by the bank for any reason. This fee applies to electronic and paper checks, and electronic credit/debit payments.

**Withdrawals and Refunds:** For families enrolled in the auto-pay system, to withdraw from class the parent/guardian must complete a ***withdrawal form no later than the priority deadline*** for the following term. Withdrawals are processed at the end of each term. All auto-payments will be terminated at the time of withdrawal. All families not on the auto-pay system will be withdrawn from class at the end of each term unless payment is made in full by the Priority Deadline. If a student is unable to complete a term, make-ups will be offered to account for the difference. No refunds will be given. Chapel Hill Gymnastics and Chapel Hill Martial Arts reserves the right to terminate lessons to any student without notice. In such a case, a refund for unused lessons will be given.

**Missed Classes and Make-ups:** As a courtesy to our customers, make-up classes may be taken for missed classes. Make-ups must be scheduled with the office to ensure space for your child. *Make-ups are limited to 2 per term and must be within the same term. Absences that occur in the last week of a term may be made up in the following term.* Account credit may be issued for the remaining classes of a term due to extended illness or injury. Please inform the office immediately should this occur.

**Extreme Weather, Substitutions or Unexpected Interruption of Classes:** If the school must cancel classes due to extreme weather or events beyond our control, the student will be entitled to make up that class at a later date. Make-ups must be scheduled with the office to ensure space for your child. No refunds for lessons missed due to these reasons will be given. The school reserves the right to provide a substitute teacher if the regularly scheduled teacher is ill or otherwise unable to teach classes. If feasible, the school may also combine two classes for that lesson.

**Dress Code:** Appropriate gym wear must be worn to all classes. A leotard for girl gymnasts is preferred, but shorts and a t-shirt are acceptable. For male gymnasts, shorts and a t-shirt should be worn. Martial Arts students may wear the traditional martial arts uniform with belt. Students are not permitted to wear jeans or jewelry, and long hair must be tied back for all classes.

**Parents' Responsibility to be Aware of Dates and Events:** It is the responsibility of the parent or adult student to be aware of all school activities and dates the school is open or closed. The school will post all such notices at the school, on the school website, and send appropriate notices home with the students. It is the responsibility of the parents or adult students to inform the school of any e-mail, address or telephone number changes.

**Care of Students:** The school is not responsible for providing before or after class care for students. Students are not to be left at the school for excessive time before or after class. CHGym, LLC reserves the right to charge \$1/minute to students who are not picked up within 10 minutes after the end of their class. Siblings of students must be supervised by the parent/guardian at all times while in the building and are not allowed in the instruction areas or on any equipment.

**Injuries:** Parents, legal guardians of minor students, and adult students waive the right to any legal action for any injury sustained on school property resulting from normal karate activity, gymnastics activity, or any other activity conducted by the students before, during, or after class time. School waiver must be completely filled out prior to the start of classes.

**Photo Release:** CHGym, LLC is hereby granted permission to take video and/or photographs of the students to use in brochures, websites, posters, advertisements, and other promotional materials. Permission is hereby granted for the school to copyright such photographs in its name.

**Gym Rules:** Only registered students accompanied by instructors are permitted to enter the designated instruction areas. Parents and siblings are not allowed on the gym floor or instruction areas.

**I have read and understand the above policies and procedures and agree to abide by them.**

**I understand that this agreement will stand until August 12, 2018.**

Student Name(s): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Chapel Hill Martial Arts Family Payment Agreement 2017 - 2018**  
**7405 Rex Road, Suite 207 • Chapel Hill NC • 27516 • (919) 942-3655**

**Family Information**

\_\_\_\_\_

Student Name	Class Name	Day	Time
_____	_____	_____	_____
Sibling Name (\$15 Sib discount for 6-week term)	Class Name	Day	Time
_____	_____	_____	_____

\_\_\_\_\_

Date of First Class

Class Name	6 weeks Term Tuition	
	Once a week	*Add a second class for
Kick Starters	\$60	\$45
Beginner	\$84	\$69
Intermediate	\$84	\$69
Advanced	\$84	\$69

\*Twice a week is the recommended minimum enrollment.

Instructor approval required prior to enrollment in Intermediate and Advanced classes.

Testing fees, uniforms, accessories, and sparring gear charged separately.

Term	Priority Deadline	Term Dates
1	***	August 28 – October 7
2	September 30	October 9 – November 18
3	November 11	November 27 – January 20
4	January 13	January 22 – March 3
5	February 24	March 5 – April 14
6	April 7	April 16 – May 26

Annual Membership Fee (\$35 per student): \_\_\_\_\_  
 Membership privileges effective until August 12, 2018

Tuition due upon Registration: \_\_\_\_\_

**Registration Total Due:** \_\_\_\_\_

Paid: \_\_\_\_\_ Method: \_\_\_\_\_ Date: \_\_\_\_\_

**Preferred Method of Payment (Initial Only One Option)**

**Option 1: Automatic Payments**

Initials: \_\_\_\_\_ I hereby authorize CHGym LLC dba Chapel Hill Gymnastics and/or Chapel Hill Martial Arts to charge my account in the amount of \$ \_\_\_\_\_ on the **Priority Deadline prior to each term** starting \_\_\_\_\_ for instruction. I understand that my payment on the Priority Deadline will guarantee my child's spot in class, and that *charges will continue through the final term* unless I notify the office in writing prior to the Priority Deadline.

Master Card     Visa     Discover

\_\_\_\_\_

Card Number	Expiration Date
-------------	-----------------

\_\_\_\_\_

Card Holder's Name

**Option 2: Payments in Person**

Initials: \_\_\_\_\_ I have elected to pay my child's tuition in person. I understand my child's current spot in class can only be guaranteed for the next term if payment is made in full by the Priority Deadline. I also understand my account will be charged \$25 for all returned checks.